

Instructions for the Oral Presentations

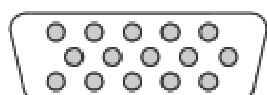
For the oral presentations, basically, speakers must use a Windows computer provided at the venue (for the single-screen projector). We will only accept computer-based PowerPoint presentations. Slide/Overhead/VCR projectors will NOT be available. Please **bring your PowerPoint file to the PC center to upload it on the computer provided one day before your presentation**, as written below. Exceptionally, speakers may use their own laptop computer, when using some heavy applications such as animations, or using a Macintosh computer.

Please **bring a CD-R or USB memory stick or your computer to confirm the proper operation one day before your presentation to the PC center** which is open as scheduled below on July 23-27. At the PC center, please review your PowerPoint file after operators uploading the file on to the computer provided. Your uploaded PowerPoint file is transferred to your session room by the Program Committee on the day of your presentation. For speakers using their own laptop computer, please connect your computer to the projector and check your presentation.

Opening times at PC center

Sunday, July 23	13:00-19:00
Monday, July 24	8:30-19:00
Tuesday, July 25	8:30-19:00
Wednesday, July 26	8:30-19:00
Thursday, July 27	8:30-19:00

1. If you bring a CD-R or USB flash memory stick, please follow the instructions below:
Presentation must be made in PowerPoint readable in Windows.
*Macintosh users should make their presentations as shown in the instruction 2.
The computers provided for the sessions will be running the following operating system with the following application software installed:
Windows: Windows PowerPoint2000/ PowerPointXP/ PowerPoint2003
Use the above operating systems' standard fonts.
Windows: Century, Century Gothic, Times New Roman, etc.
2. We strongly recommend you to use the computer provided at the venue. But, if you bring your own laptop computer and make a presentation using your computer at the session room, please follow the instructions below:
Please bring your computer to the PC center **one day before your presentation** to confirm the proper operation.
Ensure that your computer is equipped with the proper monitor connector (mini D-sub15 pins) as shown below. If your computer does not have this connection, please bring an appropriate converter with you.



← 【mini D-sub 15 pins】

- Be sure to bring an AC adaptor with you. Japanese standard AC voltage is 100V. The secretariat is not responsible for any projection troubles caused by computer technical difficulties. We recommend that all presenters bring back-up data. Your computer can be placed on a podium for your presentation. Please pick up your computer at the podium in your session room after your presentation.
3. Sound speakers are not available.

4. A computer for presentations will be provided on a podium.
5. Presentation data loaded on the computers provided will be completely deleted by the secretariat.

Instructions for the Poster Presentations

Posters are displayed in the Meeting Room 501, 502 and Foyer on the fifth floor (Floor 5).

Poster Session 1(Tuesday, July 25)

Session 1,2,3,5,8,14,15,17,18,21,26,28,29,30,31,32,35,37

	mounting	session	removing
Monday, July 24	12:00-18:00		
Tuesday, July 25	9:00-12:00	16:30-19:30	19:30-20:00
Wednesday, July 26			9:00-12:00

Poster Session 2(Thursday, July 27)

Session 4,6,7,9,10,11,12,13,16,19,20,22,23,24,25,27,33,34,36

	mounting	session	removing
Wednesday, July 26	12:00-18:00		
Thursday, July 27	9:00-12:00	16:30-19:30	19:30-20:00
Friday, July 28			9:00-12:00

1. The Poster board surfaces measure approximately W90cm X H210cm. A poster number (10 cm x 10 cm) is displayed at the top left of the board.
2. A supply of pushpins will be available in the poster area for mounting your poster.
3. Each poster must have a label at the top that indicates the title of the paper, the name(s) of the author(s) and their affiliation(s). The presenting author should be marked with a circle.
4. Authors are required to mount and remove their materials scheduled as above.
5. Authors are expected to be at their poster during the assigned sessions. In particular, authors are expected to make the presentation to the audience at 17:00 -18:30 (core time) in front of their posters.
6. We remind you that you should NOT leave poster tubes or cases in the poster areas. The organizers will not be held responsible for any losses which may be incurred.
7. Posters not removed by the removing time listed above will be removed and discarded by the congress secretariat.

