



Guidelines for Poster Presentations

1. General Information

These guidelines are intended to assist authors in preparing poster presentations for the 17th Congress of The International Society for Human and Animal Mycology 2009 (ISHAM 2009) to be held on May 25-29, 2009, in Tokyo, Japan. English is the official language of ISHAM2009 and should be used in your poster and during its presentation. The guidelines are subject to change. Please check the conference website for last-minute announcements.

2. Poster Display and Presentation

We anticipate approximately 450 posters for display and presentation during the 3 days of the congress. The room of the Poster Presentation will be open from 9:00 to 18:00 daily during the conference. Presenters are required to stand by their poster during the Poster Presentation hour to answer questions according to the schedule as indicated below. You may choose the exact time during this period to be at your poster, and please write this time on your poster board when you arrive at the Congress.

Schedule for display and presentation of posters during the Poster Presentation hour:

1) Tuesday, May 26

Display: 9:00- 20:30

Poster Presentation hour: 13:30-15:00

- For those whose poster number is an **odd number**.

* "Poster Evening" will be held from 19:00 to 20:30, with drinks, nibbles and all participants enjoying the nighttime views of Tokyo.

2) Wednesday, May 27

Display: 9:00- 18:00

Free discussion: 13:30-14:20

- Applicable to all posters on a voluntary basis (odd and even): you may stand by the poster and have free discussion during this period as well as poster presentation on May 26 or 28.

3) Thursday, May 28

Display: 9:00- 18:00

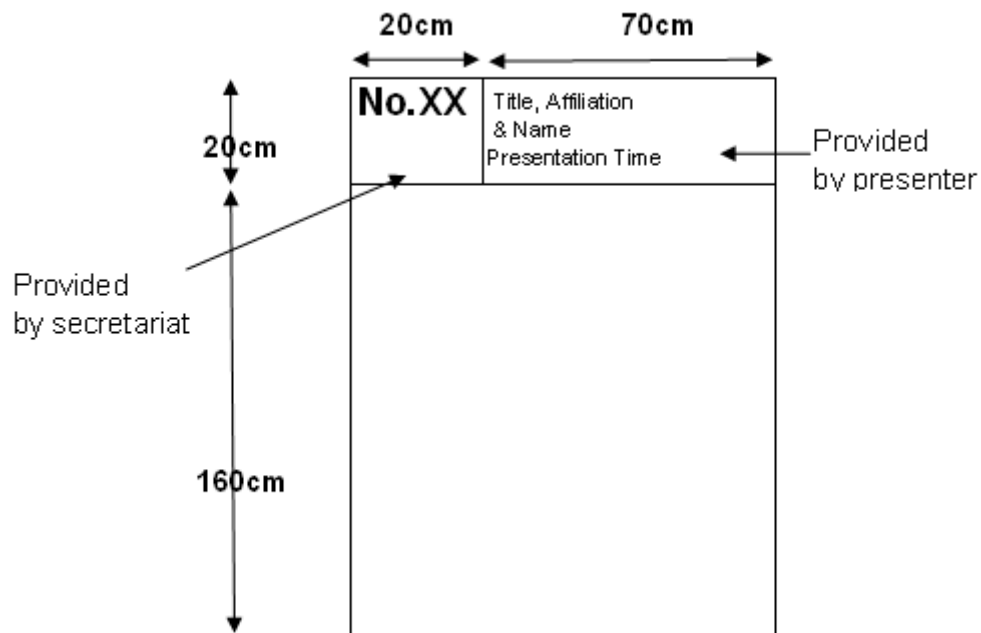
Poster Presentation hour: 13:30-15:00

- For those whose poster number is an **even number**.

Please note that your **poster number** will be informed to you soon via the website.

3. Poster Specifications

Each poster will be assigned a display board and each board will be clearly marked with a poster number. Authors should mount their poster on the designated board. Authors are free to design their poster materials however the Secretariat strongly recommends presenters to prepare their posters with the dimensions of height ≤ 180 cm x width ≤ 90 cm for best readability.



4. Poster Setup and Removal

Setup: Tuesday, May 26: 08:30 – 13:30

Removal: Thursday, May 28: 15:00 – 19:00

Please prepare your poster in advance, bring it to the congress by yourself and put it up yourself. The Secretariat will not provide printer facilities to print posters at the venue. Do not send any materials to the Secretariat by post, mail or any other means. Posters remaining on display after removal hours on Thursday, May 28 will be removed by the Secretariat and will not be returned. The Secretariat assumes no responsibility for any materials left behind after the closing of the rooms.

5. Poster Award

In order to recognize outstanding poster presentations during ISHAM2009, the 12 best posters will be selected from among the presentations.