## Guidelines for Presentation: Poster Presentation

All presentation and presentation materials should be in English.

Posters (except for selected poster discussion) should be displayed in the designated poster venue located at Alumni Hall (Daousou-Kaikan), Kyushu University. (Please refer page 10 & 11 to check the poster venue.) The posters of "Selected Poster Discussion" will have the presentation and discussion time. The selected posters should be displayed in "Selected Poster Room" at Centennial Hall Kyushu University School of Medicine.

## **Presenting & Discussion Time**

- ◆ Selected Posters: Each speaker will have 4 min. for presentation & 2 min. for discussion time.
- ◆ Others: Display only. No presentation & discussion time.

## **Preparation of Posters**

Pins for putting up posters are prepared at each poster board.

The poster panel size is 180cm (H)×90cm (W).

Abstract number on the upper left corner (20cm×20cm) will be prepared by the secretariat.

Abstract title, presenters name and affiliation (70cm×20cm) should be prepared by the presenter.

## Set-up / Display / Removal Time

Please display your poster at the designated poster board between 8:30a.m. and 11:00a.m., December 1 (Sat.). Please remove your poster between 11:00a.m. and 13:00p.m., December 2 (Sun.).

- \* It is the presenter's responsibility to remove the posters.

  Secretariat will dispose of any posters that are left behind after the poster removal time.
- \* Participants can view posters freely during the displaying time.

