

Guidelines for Poster Presenters

Venue: Event Hall

1. All presentation must be made in English.
 2. Poster Materials should be prepared in English.
 - Poster presenters are expected to stand ready in front of their poster panels during the scheduled Discussion Time with the presenter's ribbon on their chests, and to have their presentations to participants during the Discussion Time.
 - There will be no presentations initiated by session chair.
 - All poster boards will be assigned with a number which corresponds to Poster Number.
 - Authors are required to mount their posters on the designated board and remove them during the time specified above.
 - Please use push-pins to affix your poster presentation to the board firmly.
- The Secretariat will provide equipment and items required for affixing the posters.
- Any poster left after the scheduled removal time will be disposed of by the Secretariat.

Poster Set-up and Removal Schedule

Mounting	Thursday, November 16	9:00 – 11:00
Viewing	Thursday, November 16	11:00 – 16:30
	Friday, November 17	9:00 – 17:30
Discussion	Thursday, November 16	16:30 – 17:30
Removal	Saturday, November 18	10:00 – 11:00

Poster Size

The poster board size is 900mm wide by 1900mm high.

