

Information for Participants

On-site Registration:

The Registration Desk will be opened during the following hours at the venue. Locations: 2F Entrance Hall, Pacifico Yokohama Conference Center

Oct. 6 (Thu.)	8:00-18:00
Oct. 7 (Fri.)	7:30-18:00
Oct. 8 (Sat.)	7:30-17:30

Registration Fee (On-site):

	Active Participant	Graduate Student	Under-graduate
Member	15,000 yen	4,000 yen	Free
Non-member	30,000 yen	8,000 yen	Free
Foreign Participant*	3,000 yen	3,000 yen	3,000 yen

*Foreign Participant: Participants who reside outside of Japan without Japanese nationality

All payments must be made in Japanese yen in cash or credit card.

- Participants registering on-site are requested to complete the Registration Form available at the Registration Desk. The form is also available by downloading from the meeting's official website. It is strongly advised to complete the form before you visit the Registration Desk on site. (<http://www.congre.co.jp/jca2016/>)
- Members are requested to input his/her membership number on this form.
- For inquiries of your membership number and others, please contact the secretariat either by e-mail (office@jca.gr.jp), or by fax (+81-3-3358-1633) in advance.
- Students registering on-site are requested to present their student ID to prove their student status.
- For participants who have completed their registration on-line are requested to bring the confirmation message sent to them when their registrations were completed.

Name Tags

Please wear your name tag during the meeting for identification and security purposes.

Those who are participating from overseas and are registering on-site will receive their name tags and other materials at the Registration Desk.

For advanced registration, the reservation confirmation will be sent via e-mail, so please print it out and bring with you on the day.

Tickets for Luncheon Seminars

To the participants pre-registered, we offer the benefit of advanced reservation for the tickets, yet limited to some Luncheon Seminars. Advanced reservation for tickets will be available on our website (<http://www.congre.co.jp/jca2016/>) from Sep. 12 (Mon.) until Sep. 29 (Thu.). The ticket of advanced reservation will be issued with your name tag.

Please do not distribute your reserved tickets to other persons. The ticket will become invalid in case you give your ticket to others.

Tickets for other Luncheon Seminars will be available during following time and at the location.

Please kindly be reminded that due to the limited number of meals and seats, tickets will be served on a first-come, first-served basis.

Time: Oct. 6 (Thu.) 8:00-11:20
Oct. 7 (Fri.) 7:30-11:20
Oct. 8 (Sat.) 7:30-11:20

Place: 1F Entrance Hall, Pacifico Yokohama Conference Center

No Smoking

Smoking is prohibited in all areas of the venue.

No Photos, No Audio Recording

Photos and audio recording are prohibited.

Cellular Phones

Using cellular phones during the sessions is prohibited. Cellular phones must be turned off or set to silent mode during the sessions.

Exhibition

The exhibition will be held at the Exhibition Hall (1F) at Pacifico Yokohama.

Cloak

Cloaks are available at Atrium, 1F at Pacifico Yokohama Conference Center

Cloak Opening Hours:

Oct. 6 (Thu.)	8:00-18:30
Oct. 7 (Fri.)	7:30-19:30
Oct. 8 (Sat.)	7:30-18:30

Message Forwarding

There is neither message forwarding services nor announcements by the secretariat during the meeting. Participants are asked to post their notes on the message boards by themselves. Message boards are available at 2F Entrance Hall of the Pacifico Yokohama Conference Center.

Internet Access & Wireless Internet Access

As a part of services for the participants, Internet Access is available during the meeting.

Place: Exhibition Hall (1F) and Conference Center (each floor) at the Pacifico Yokohama

Drink Service

As a part of services for the participants, beverages are served during the meeting.

Place: Exhibition Hall (1F) and Conference Center (3F lobby) at the Pacifico Yokohama

Breakfast Service

As a part of services for the participants, beverages and light meal are served during the following time.

Time: Oct.7 (Fri.), Oct.8 (Sat.) 7:30-

Place: Conference Center (3F, 4F, 5F lobby) at the Pacifico Yokohama

Evening Service

As a part of services for the participants, beverages and light snacks are served during the following time.

Time: Oct. 6 (Thu.) 16:35 -
Oct. 7 (Fri.) 16:35 -

Place: Exhibition Hall (1F) at Pacifico Yokohama

Nursery

A day nursery will be available for free of charge to the participants during the meeting, from Oct. 6 (Thu.) to Oct.8 (Sat.). Advanced reservations required.

Please apply for the nursery service from the meeting's official website no later than Sep. 28 (Wed.), 2016.