

Information for Participants

1. Registration

1) Registration for participation

【Venue】 Entrance Lobby, 1F, Akita Arts Theatre Millehas

【Time】 Thu, July 24 15:00-18:00

Fri, July 25 8:30-18:00

Sat, July 26 8:30-17:30

Sun, July 27 8:30-12:00

All registrations for this convention will be made via online registration. Online registration is required prior to the event. Please note that there will be no on-site registration on the day of the event. Name cards will not be sent in advance.

Registration Period

Mon, June 2, 12:00 - Fri, August 29, 12:00 (JST)

2) Registration Fees

Registration Category		Early bird Registration (June 2-July 8)	Regular Registration (July 10-August 29)
Individual Member	Doctors, Dentists, Pharmacists	JPY 15,000	JPY 18,000
	Other than above	JPY 12,000	JPY 15,000
Non-member or Institutional member	Doctors, Dentists, Pharmacists	JPY 18,000	JPY 20,000
	Other than above	JPY 13,000	JPY 16,000
Residents and Graduate Students		JPY 7,000	JPY 10,000
Clinical residents, students, simulated patients		JPY 1,000	JPY 1,000

Students are required to show their student ID.

International students are required to show certifications which heads of their institutions issue.

Simulated Patients are required to provide the name of organization they belong to.

Without student IDs or certifications, participants are asked to pay regular registration fee (Individual Member, Non-member or Institutional member).

3) Issuance of Name Card, Receipt, and Certificate of Attendance

Name Card	You will be able to download your name card in PDF format from “My Page” in early July. Please print it out and bring it with you to the venue. (Card holders will be provided at the venue.)
Receipt	Available from “My Page” until August 29, 2025, 17:00 (digital only).
Certificate of Attendance	Available from “My Page” July 25 - August 29, 2025, 17:00 (digital only).

4) Pre-Conference Reception (Capacity 150)

Date: Thu, July 24, 19:00 (planned)

Venue: Akita Castle Hotel, 4F, Hoko banquet hall, 1-3-5 Nakadori, Akita City, Akita Prefecture, Japan

Participation Fee: JPY 5,000

5) Networking Reception (Capacity 400)

Date: Friday, July 25, 19:00 (planned)

Venue: Akita Castle Hotel, 4F, Hoko banquet hall, 1-3-5 Nakadori, Akita City, Akita Prefecture, Japan

Participation Fee: JPY 5,000

If you need special considerations for dietary requirements, please contact the Secretariat. Note that we may not be able to accommodate all requests.

6) Membership application

Please be advised that on-site acceptance of annual membership fee payments in cash and new membership registrations will not be available during the conference period.

* For inquiries regarding admission and withdrawal, annual fees, change of address, and other concerns, please contact:

Association for Supporting Academic Societies

TEL: 03-5981-6011 FAX: 03-5981-6012 Email: jsme@asas-mail.jp

7) Proceedings

1) A printed booklet will not be issued. The PDF file of proceedings will be made available on the conference website.

2) JSME members will receive the PDF file of proceedings viewing password from the society office.

3) Participants who have completed registration will receive the PDF file of proceedings viewing password from the congress secretariat.

4) Pocket programs will be distributed free of charge at the venue. Please note that the number of copies is limited. (Distribution location: Entrance Lobby, 1F, Akita Arts Theatre Millehas)

2. Luncheon Seminar

To attend a Luncheon Seminar, you need a ticket for each seminar.

Ticket Distribution

【Distribution Hours】

Seminars	Distribution hours
Luncheon Seminar*	Day 1 Fri, July 25 8:30~11:00
	Day 2 Sat, July 26 8:30~11:00

* There will be no Luncheon Seminars on Day 3 Sun, July 27.

* Tickets for the luncheon seminar will be distributed on the day of the event.

【Location】 Akita Arts Theatre Milhas, 1st Floor, Foyer

* Tickets for each luncheon seminar are distributed during the times stated above on the day of the seminar. Ticket distribution ends once all tickets for each seminar are distributed.

* Even after distribution ends, some tickets may still be available. Please proceed directly to the venue.

* Tickets are invalid once the seminar has started. Please make sure to come to the seminar room in time.

* Please hand tickets to the staff at the entrance of the seminar room. Participants without tickets can enter the room 5 minutes after each seminar has started.

- * Please note that numbered tickets will not be distributed for the sponsored symposium.
Please come directly to the venue on the day of the symposium.

3. Exhibition

- Cosponsoring companies will exhibit their latest equipment and machineries in the Exhibition Hall (Akita Arts Theatre Milhas, 1st Floor, Foyer). We welcome many people to visit the exhibition.
- In addition, the exhibition hall will be used to learn by experiencing the operation of simulators set up in company booths and by taking quizzes. A stamp rally (Simzania) will be held.
Students, residents, and other participants will be able to enjoy themselves while experiencing educational equipment. Please feel free to stop by.

4. Cloak

The cloakroom located at Akita Arts Theatre Millehas. Please note that PCs and valuables cannot be accepted.

5. Childcare room

A childcare room is available at the meeting site (Age limitation: 3 month old to 6th Grade). Advance application is required.

For further information, please refer to the meeting website.

6. Photography

- Photographic, video or sound recording is prohibited without the permission of the presenter.
Coverage for PR activities or magazines is allowed only with prior permission from the secretariat.

7. Mobile phone use

Be sure to set your mobile phone to silent mode in lecture rooms.

For other electronic devices (PCs, tablets, and other devices) adjust their display brightness and set them to mute.

8. Parking

Parking is available but limited, so please use public transportation if possible.

Please refer to the conference website.

<https://www.congre.co.jp/jsme57/en/>

- * Please note that parking is charged.
- * No discounts on parking fees for participants.

9. Others

- The venue is completely non-smoking. We kindly ask that you also refrain from smoking in the areas surrounding the venue.

- Considering temperature and electric power condition, we promote “Cool Biz” style. We recommend that all participants dress casually, with no tie and no jacket. All of our staff from the host university and from the meeting secretariat will dress in Cool Biz style as well.

10. Contact

<Congress Secretariat>

The 57th Annual Conference of the Japan Society for Medical Education

Organizing Secretariat: Congrès Inc., Tohoku Branch

Email: jsme57@congre.co.jp