

For Session Chairs and Speakers

〈For Chairs〉

- **Oral presentations:** Please be seated in the “Next Chair” seat located at the front right of the session room at least 15 minutes before the session begins.
- **Poster presentations:** Please check in at the Poster Chairs’ Desk in front of the 2F lobby.

【Poster Presentation Chair Check-in】

Location: 2F Lobby, Fukuoka International Congress Center

Hours: 15:00–, Friday, October 9

〈For Speakers〉

1. Allocated Time

Special Lecture	60 minutes including Q&A session
Diagnostic Pathology Award Lecture	60 minutes including discussion and Award Ceremony
Pathology Research Award Lecture	30 minutes presentation and 10 minutes Q&A session
Case Research Award Lecture	15 minutes presentation and 5 minutes Q&A session
Poster Session	3 minutes presentation and 2 minutes discussion

- Award Ceremony for Pathology Research Award Lecture and Case Research Award Lecture is scheduled as shown below:

Location: Room 1 (Main Hall, 3F, Fukuoka International Congress Center)

Date & Time: 10:50–11:20, Friday, October 9

2. For Oral Presenters

【PC Preview Desk】

Please register your presentation data at the PC Preview Desk at least 30 minutes before your presentation and be seated in the next speaker’s seat at least 15 minutes before the session begins.

Location: Room 401+402 (FICC 4F)

Hours: 8:00–18:00, Thursday, October 8

8:00–15:00, Friday, October 9

【Presentation Format】

- Only PC-based presentations are acceptable.
- Presentations using your own laptop are also acceptable. If you use a Macintosh computer, please bring your own laptop with your presentation data.
- Presentations using your own tablet device are not acceptable.
- You can use video and audio.
- Please prepare your presentation Slides in English.
- The presentation language will be Japanese.

【PC specifications】

- Windows 11 ※ Resolution: HD(16:9)
- Software: Microsoft Office PowerPoint 2013 / 2021/ 2024

【If you are bringing your data with a USB flash drive】

- Please bring your presentation data on a USB flash memory to the PC Preview Desk.
- Please make sure to check the files with the latest anti-virus software before submitting them to the PC Preview Desk.
- If you use video and/or sound, we recommend bringing your own laptop as a backup. Videos should be played with Windows Media Player.
- Only the standard fonts with Windows 11 (OS) (e.g., Helvetica, Arial, Times New Roman) are accepted for your presentation file, and unusual fonts may not be displayed properly on the computers in session rooms.
- The recommended slide size is 16:9. The screen size in the session room is widescreen.
- We will take responsibility for deleting data presented after the meeting.
- The Japanese Society of Pathology requires all poster presenters to declare their Conflict of Interest (COI) when making presentations.

【If you are bringing your own laptop】

- All speakers (including those who use their own PC) are requested to stop by at the PC Preview Desk to check their presentation data.
- Speakers using their own laptops MUST HAVE an AC adapter and an HDMI output. A special video output cable may be required for some laptops to connect to external monitors and data projectors via HDMI. Please note that we are not equipped with special cables, so you must bring one if necessary.
- Please turn off the screen-saver and energy saving mode beforehand.
- After checking your computer at the PC Preview Desk, please bring your PC to the operation desk in your session room. Please make sure to collect your laptop from the operation desk after your presentation.
- You are requested to have your data backed up in case of computer trouble.

【Equipment on the podium】

- A monitor and mouse will be provided on the podium.
- Speakers are requested to operate the equipment themselves to advance or return the presentation slides.

3. For Poster Presenters

Location: Multipurpose Room, 2nd Floor, Fukuoka
International Congress Center

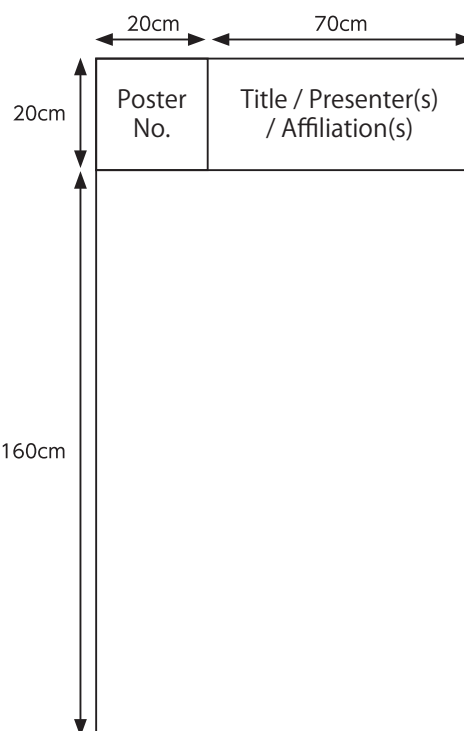
<Set-up> 9:00, Thursday, October 8 –
12:00, Friday, October 9

*Poster mounting will be available starting from
the 8th.

Presenters are encouraged to set up their
posters as early as possible.

<Presentation> 15:40 – 16:10, Friday, October 9

<Removal> 16:30 – 17:00, Friday, October 9



- No check-in is required for poster presentations. Please be at your poster panel, wearing your ribbon, at least 5 minutes before the session starts.
 - Poster panels are 180 cm × 90 cm.
 - Please prepare your poster in English.
 - Please put a mark “○” before the first author’s name.
 - The presentation may be given in either Japanese or English.
 - The presentation number, push pins, and presenter ribbons will be provided at each panel.
- Posters remaining after the removal period will be discarded by the secretariat.

4. Conflict of Interest(COI) Disclosures

Research carried out in collaboration with industry may not only benefit society at large (public interest) by means of the results obtained from fulfilling academic and ethical responsibilities; benefits such as money, status, and rights (private interests) may also arise as a result of industrial collaboration. A situation in which these two interests both arise in an individual researcher is known as a conflict of interest (COI).

The Japanese Society of Pathology requires all presenters to declare their COI when making presentations. The slide formats for the disclosures are as follows.

For more detailed information, please refer to the Guideline for “Conflict of Interest Management for Medical Research and Related Reference Materials” at JSP website (<https://pathology.or.jp/side/coi-m.html>).

No conflicts of interest to disclose

**The 72nd Autumn Annual Meeting of
The Japanese Society of Pathology**

Name of First Author: _____

The author has no conflict to interest to disclose with respect to this presentation.

With conflicts of interest to disclose

**The 72nd Autumn Annual Meeting of
The Japanese Society of Pathology
COI Disclosure**

Name of First Author: _____

The author has the following financial conflict of interest to disclose with respect to this presentation

- ① Consultation fees:
- ② Stock ownership/ profit:
- ③ Patent fees:
- ④ Remuneration for lecture:
- ⑤ Manuscript fees:
- ⑥ Trust research/ Joint research funds:
- ⑦ Scholarship fund: