
To Chairs and Speakers

Please preserve patients' privacy in your presentation data.

To Chairs

Please be kindly seated 10 min. prior to the session at the next chairperson's seat in the room.

The chairs have been requested to maintain strict control over the time schedule for the whole scientific program.

To Speakers

- As for the presentation time, please check the announcement sent by the congress secretariat, since each session has an individual composition.
- The indicator on the podium gets yellow 1 min. prior to the end of your allotment and gets red when your time is up.
- Please be punctual to the allotted presentation time and follow the chair's instructions during the session.
- The official format of an oral presentation is via projector using Microsoft PowerPoint.
- Your presentation slides must be prepared in 16:9 format.
- The plane of projection is single.
- Please be kindly seated 10 min. prior to the session at the next speaker's seat in the room.
- There is a monitor, a keyboard and a mouse for your operation on the podium.

PC Preview

- The PC Preview is located at the followings:

5th floor, Osaka International Convention Center

For those who present at Osaka International Convention Center

in front of "Katsura-no-ma", 2F, RIHGA Royal Hotel Osaka

for those who present at RIHGA Royal Hotel Osaka

- All presenters must load and test their presentation in the PC Preview Room 60 min. prior to their session.
- For those who will be presenting in the early morning, please register your data 30 min. prior to the session or on the previous day, if possible.

Business hours:

7:30 – 17:40 Thursday, February 26, 2026

7:15 – 16:30 Friday, February 27, 2026

Presentation Data Creation Guidelines

- Operating system on site is Windows (Microsoft PowerPoint Office 365), and it is not compatible with Macintosh. Please bring your own PC if you use Macintosh.
- Please use the fonts stored in the OS by default.
English: Times and New Roman, Arial, and Century
- If you use video data, we recommend you to bring your own laptop.
- If you use a video in PowerPoint, please bring video files that can be played in Windows Media Player.
- Please check your data with the latest Virus Scanner in advance.

Precautions for Bringing Your Own Laptop

- We have "Mini D-Sub 15-pin connectors," or "HDMI cables" for connecting the PC to the projector.
- If you have a different output connector, please bring an appropriate conversion connector. Please make sure to bring your own AC adapter.
- Please cancel the password, screensaver, and power-saving settings of your computer in advance.
- Please do not use presenter view for the presentation.
- Please be sure to bring your back-up data with you.